

---

## Options to Complete Questionnaires

There are different ways you can work together with parents to use this website to screen children in your program. Some parents will be able to do it by themselves. Some parents will need some help.

### Getting Started

Make sure parent has access to the internet if needed, and/or provide a paper ASQ, ASQ:SE as well as instructions, how to fill it out and how to share results with you.

- At your center - create a space in your center with a computer, printer and materials parents need in order to download a blank questionnaire and try items with their child.

### Options for completing the ASQ

- Option 1. Parents complete ASQ by themselves.
- Option 2. Parents complete ASQ with support from provider.  
Provider reads through the items together with parent.
- Option 3. Provider and parent each complete ASQ.  
During parent meeting, review answers together and combine observations to create one “final” ASQ.
- Option 4. Provider (with consent) begins, then finishes with parent.  
Provider can answer items that are easily observed in a classroom setting. Parent with teacher fill out the rest of ASQ together at parent meeting.

## Important points

- For all options, there should be one “final” ASQ.
- The final ASQ should be entered into [osp.uoregon.edu](https://osp.uoregon.edu) to receive results.
- The completed ASQ, Results Letter, Next Steps and Learning Activities can be downloaded and be discussed at the parent meeting.
- See “Tips for Discussing Results with Parents” document for tips on talking to families.

## ASQ:SE (Social-emotional development):

Offer ASQ:SE to all families in your program (do not “single out” a child who is experiencing behavior challenges). Completing the ASQ:SE is different from the ASQ. Parents and/or caregivers can use the ASQ:SE based on their experience with a child’s behavior at home or at school. Caregivers who spend more than 15 hours a week with a child may fill out the ASQ:SE.

- Parents and providers may have very different results on the ASQ:SE.
- Behavior looks very different in different settings.
- Both parent and teacher observations are important.
- Do not combine parent and provider ASQ:SE information.
- Review ASQ:SE and any parent concerns together at parent meeting.

Follow up to support parent if there are any concerns